

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

September 24, 2013

PRESENT

C. Colladay
P. Rodriguez
G. Destache
J. Butler
D. De Frates

ABSENT

GUESTS

M. McKinney
A. Lopez
B. Dennstedt
C. Miller

STAFF

J. Pape
M. McCullough
A. Harnden
N. Harper
D. Saunders
K. Caldwell

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Western Municipal Water District presentation of the Bay Delta Conservation Plan (BDCP).

ACTION: No action taken by the Board.

5. Minutes of the August 27, 2013 Public Hearing.

ACTION: Director Butler moved to approve the Minutes as presented. Director Rodriguez seconded. Motion carried unanimously.

6. Minutes of the August 27, 2013 Regular Meeting.

ACTION: Director Butler moved to approve the Minutes as presented. Director Destache seconded. Motion carried unanimously.

7. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the financial report and to authorize payment of the August 27-September 24, 2013 invoices. Director Destache seconded. Motion carried unanimously.

8. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Lien update.

ACTION: Note and file.

9. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update. The General Manager reported that the new golf course owners are looking at water resources in the immediate area.

10. Sycamore Creek Development.

a. Project Update.

b. 1738 homes to be built. 1156 houses occupied to date. 66% complete.

11. Toscana Development.

a. Project Update. The General Manager reported that he met with Wilson Engineering to discuss the Master Planning.

b. 1443 estimated houses to be built.

12. Water Utilization Reports.

ACTION: Note and file.

13. Committee Reports.

a. Finance (Director Rodriguez). Director Rodriguez reported on the Finance Committee meeting that took place on September 12, 2013.

1. Consideration of Contract Management Extension to Dudek.

ACTION: Director Rodriguez moved to approve the contract extension with a revision to Section 4, change early termination to ninety days. Director De Frates seconded. Motion carried unanimously.

- b. Engineering (Director Destache).
- c. Public Relations (Allison Harnden). Allison reported that the No Annexation group has collected 4,291 signatures and that the LAFCO hearing is Thursday, September 26, 2013 at 4 pm.

14. General Manager's Report.

- a. General Manager's Report

ACTION: Note and file.

- 1. SSC Construction Inc. Design Build EQ Construction Payment Request No. 5.

ACTION: Director Destache moved to approve payment request No. 5. Director Butler seconded. Motion carried unanimously.

- 2. Re-visit Wildrose Business Park Owners Association's Private Recycled Water delivery loop.

ACTION: Director Destache recused himself from the meeting for this item. No action taken due to no motion being made by the Board. Action reverts to August 27, 2013 Board recommendation.

Director Destache rejoined the meeting.

- b. Operations Report.

ACTION: Note and file.

15. Office Manager's Report.

- a. Master Meter Systems Utility Data Management Software Proposal.

ACTION: Director Rodriguez moved to approve the proposal as presented. Director Butler seconded. Motion carried unanimously.

- b. Bottled Water Request Form.

ACTION: Director Butler moved to approve the form as presented. Director De Frates seconded. Motion carried unanimously.

16. District Engineer's Report.

- a. Status of Projects.

ACTION: Note and file.

17. District Counsel's Report.

18. Seminars/Workshops.

19. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of August was distributed to each Director along with the Agenda.

20. Adjournment.

There being no further business, the September 24, 2013 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:58 ;a.m. by President Colladay.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____