

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**May 28, 2013**

**PRESENT**

C. Colladay  
P. Rodriguez  
G. Destache  
D. De Frates  
J. Butler

**ABSENT**

**GUESTS**

J. Sincich

**STAFF**

J. Pape  
M. McCullough  
K. Caldwell  
N. Harper  
D. Saunders

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

**2. Presentations and Acknowledgments.**

**3. Public Comment.**

**BOARD ITEMS:**

**4. Minutes of the April 23, 2013 Regular Meeting.**

**ACTION:** Director Destache moved to approve the Minutes as presented. Director Rodriguez seconded. Motion carried unanimously.

**5. Payment Authorization Report.**

**ACTION:** Director Rodriguez moved to approve the financial report and to authorize payment of the April 23-May 28, 2013 invoices. Director De Frates seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

a. Revenue & Expenditure Report.

**ACTION:** Note and file.

b. Lien update.

**ACTION:** Note and file.

**7. FY 12/13 Draft Budget – For Discussion Only.**

The Preliminary FY 2013/2014 Budget for Water, Sewer, Recycled water, ID1 and ID2 were presented by Staff as a result of recommendations discussed at the Finance Committee meeting on May 9, 2013. Staff presented three and five year comparisons, along with current and projected FY 2012/2013 revenue and expense reports. Staff also reviewed the current and future capital projects, projected fund balances and proposed rate structures.

**8. Adjourn to Meeting of the Lee Lake Public Financing Authority.**

**ACTION:** Director Rodriguez moved to adjourn to Meeting of the Lee Lake Public Financing Authority. Director Butler seconded. Motion carried unanimously.

- I. Call to order – President Colladay called the meeting to order at 9:20 a.m.
- II. Report on Status of Projects – None.
- III. Resolution No. R-13-02 of the Board of Directors of the Lee Lake Public Financing Authority Regarding Organizational Matters.

**ACTION:** Director Destache moved to approve Resolution No. R-13-02 of the Lee Lake Public Financing Authority Regarding Organizational Matters. Director Rodriguez seconded. Motion carried unanimously.

- IV. Public Comments – None.
- V. Other Business – None.
- VI. Adjournment – President Colladay adjourned the meeting at 9:32 a.m.

President Colladay reconvened the Lee Lake Water District regular board meeting at 9:32 a.m.

**9. Trilogy Development.**

- a. Homeowners Association update.
- b. Golf Course update.

**10. Sycamore Creek Development.**

- a. Project Update.
- b. 1738 homes to be built. 1141 houses occupied to date. 65% complete.

**11. Retreat Development – Ryland Homes.**

- a. Project Update.
- b. 517 homes to be built. 496 houses occupied to date. 96% complete.

**12. Toscana Development.**

- a. Project Update.
  - b. 1443 estimated houses to be built.
- 13. Water Utilization Reports.**  
**ACTION:** Note and file.
- 14. Committee Reports.**
- a. Finance (Director Rodriguez).
  - b. Engineering (Director Destache).
  - c. Public Relations (Allison Harnden).
- 15. General Manager's Report.**
- a. General Manager's Report  
**ACTION:** Note and file.
    - 1. SSC Construction Inc. Design Build EQ Construction Payment Request No. 1.  
**ACTION:** Director Destache moved to approve payment request No. 1. Director Butler seconded. Motion carried unanimously.
    - 2. LLWD Fencing Proposal.  
**ACTION:** Director Rodriguez moved to authorize the additional \$4,706.12 in costs for a total fencing budget of \$24,412.59. Director Destache seconded. Motion carried unanimously.
  - b. Operations Report.  
**ACTION:** Note and file.
- 16. District Engineer's Report.**
- a. Status of Projects.  
**ACTION:** Note and file.
- 17. District Counsel's Report.**
- 18. Seminars/Workshops.**
- 19. Consideration of Correspondence.**  
An informational package containing copies of all pertinent correspondence for the

Month of April was distributed to each Director along with the Agenda.

**20. Adjournment.**

There being no further business, the May 28, 2013 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:45 a.m. by President Colladay.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Paul Rodriguez, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_