

**MINUTES OF THE
REGULAR MEETING OF THE
TEMESCAL VALLEY WATER DISTRICT**

July 24, 2018

PRESENT

C. Colladay
D. Harich
J. Butler
P. Rodriguez

ABSENT

G. Destache

GUESTS

T. Davis
B. Clingman
B. Paul
J. Watson

STAFF

J. Pape
A. Harnden
M. McCullough
J. Scheidel
D. Saunders
P. Bishop

1. Roll Call and Call to Order.

The regular meeting of the Temescal Valley Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the June 26, 2018 Regular Meeting.

ACTION: Director Harich moved to approve the minutes as presented. Director Butler seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the June 26-July 24, 2018 invoices. Director Harich seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports. (Unaudited).

a. Revenue & Expenditure Reports.

ACTION: Note and file.

b. Bad Debt Write-off.

ACTION: Director Rodriguez moved to authorize the write-off of \$4,015.45 in delinquent accounts. Director Butler seconded. Motion carried unanimously.

7. **Biennial Review of District Conflict of Interest Code Reviewing Designation of Employees Required to File Annual Disclosure Statements.**

ACTION: Director Butler moved to re-affirm existing Conflict of Interest Policy. Director Harich seconded. Motion carried unanimously.

8. **Annual Meeting of the TVWD Finance Committee.**

- I. Call to order – President Colladay called the meeting to order at 9:12 a.m.
- II. Report on status of projects – None.
- III. Approval of July 25, 2017 Meeting Minutes – Director Rodriguez moved to approve the minutes as presented. Director Butler. Motion carried unanimously.
- IV. Appointment of New Officers – Director Rodriguez moved to maintain current position of officers. Director Butler seconded. Motion carried unanimously.
- V. Public Comment – None.
- VI. Other Business – None.
- VII. Adjournment – President Colladay adjourned the meeting at 9:14 a.m.

9. **Public Hearing on FY 2018/19 Budget for CFD's 1, 2, 3 & 4 and Fees & Charges to be collected on the General Tax Roll.**

- a. Open Public Hearing – President Colladay opened the public hearing at 9:15 a.m.
- b. Public Comment – None.
- c. Discussion on budgets, fees and charges – The Board and staff discussed the budget process and the fees and charges necessary to operate and maintain the District facilities.
- d. Close Public Hearing – President Colladay closed the public hearing at 9:16 a.m.
- e. Resolution No. R-18-07 Adopting the Report Regarding Water and Sewer Service Standby Charges for FY 2018/19 to be collected on the tax roll.
ACTION: Director Rodriguez moved to Adopt Resolution No. R-18-07. Director Harich seconded. Motion carried unanimously.
- f. Resolution No. R-18-08 Adopting Current Standby Rate Schedule for Fiscal Year 2018/19.
ACTION: Director Harich moved to Adopt Resolution No. R-18-08. Director Butler seconded. Motion carried unanimously.
- g. Resolution No. R-18-09 Adopting the FY 2018/19 budgets as presented for CFD's 1, 2, 3 & 4.
ACTION: Director Rodriguez moved to Adopt Resolution No. R-18-09. Director Harich seconded. Motion carried unanimously.
- h. Resolution No. R-18-10 Levying a Charge for the Payment of Maintenance and

Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 1 for FY 2018/19.

ACTION: Director Harich moved to Adopt Resolution No. R-18-10. Director Butler seconded. Motion carried unanimously.

i. Resolution No. R-18-11 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 2 for FY 2018/19.

ACTION: Director Rodriguez moved to Adopt Resolution No. R-18-11. Director Harich seconded. Motion carried unanimously.

j. Resolution No. R-18-12 Authorizing the Levy of Special Taxes for CFD No. 1, Sycamore Creek, for Fiscal Year 2018/19.

ACTION: Director Rodriguez moved to Adopt Resolution No. R-18-12. Director Butler seconded. Motion carried unanimously.

k. Resolution No. R-18-13 Authorizing the Levy of Special Taxes for CFD No. 2, Montecito Ranch, for Fiscal Year 2018/19.

ACTION: Director Rodriguez moved to Adopt Resolution No. R-18-13. Director Harich seconded. Motion carried unanimously.

l. Resolution No. R-18-14 Authorizing the Levy of Special Taxes for CFD No. 3, The Retreat, for Fiscal Year 2018/19.

ACTION: Director Rodriguez moved to Adopt Resolution No. R-18-14. Director Butler seconded. Motion carried unanimously.

m. Resolution No. R-18-15 Authorizing the Levy of Special Taxes for CFD No. 4, Terramor, for Fiscal Year 2018/19.

ACTION: Director Harich moved to Adopt Resolution No. R-18-15. Director Butler seconded. Motion carried unanimously.

10. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

11. Sycamore Creek Development.

a. Project Update.

b. 1738 homes to be built. 1543 houses occupied to date. 89% complete.

12. Terramor Development (Forestar Toscana).

a. Project Update.

- b. 1443 estimated homes to be built. 121 houses released to date.
- 13. Water Utilization Reports.**
ACTION: Note and file.
- 14. Sustainable Groundwater Management Act.**
a. Project Update.
- 15. Committee Reports.**
- a. Finance (Director Rodriguez) – Director Rodriguez asked staff to schedule a Finance Committee meeting to discuss the appraisal for CFD #4 as well as review our Investment Policy with Chandler.
 - b. Engineering (Director Destache) – No report.
 - c. Public Relations (Allison Harnden) – Allison reported on the discolored water incident on July 17, 2018.
- 16. General Manager’s Report.**
- a. General Manager’s Report – The General Manager reported on current projects.
 - 1. Payment Request #2 from GJ Gentry for construction on Ag Line Replacement from Clay Canyon to Brown Canyon Channel.**ACTION:** Director Butler moved to approve the payment request in the amount of \$242,258.72. Director Harich seconded. Motion carried unanimously.
- 17. Operations Report.**
a. Water and sewer operations.
- 18. District Engineer’s Report.**
a. Status of Projects.
- 19. District Counsel’s Report.**
- 20. Seminars/Workshops.**
- 21. Consideration of Correspondence.**
An informational package containing copies of all pertinent correspondence for the Month of June will be distributed to each Director along with the Agenda.

22. Adjournment.

There being no further business, the July 24, 2018 Regular Meeting of the Temescal Valley Water District Board of Directors was adjourned at 10:58 a.m. by President Colladay.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____