

**AGENDA FOR THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT  
MARCH 16, 2004, 8:30 A.M. AT  
THE DISTRICT'S ADMINISTRATIVE OFFICE  
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

**AGENDA ITEMS**

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

**PUBLIC COMMENT**

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

**NOTICE TO PUBLIC**

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD  
ABOUT ANY CONSENT CALENDAR MATTER (S),  
PLEASE STATE YOUR NAME, ADDRESS,  
AND APPROPRIATE ITEM NUMBER(S).**

**AFFIDAVIT OF POSTING**

I, John N. Pastore, General Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to March 12, 2004.

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John N. Pastore, General Manager

**AGENDA FOR REGULAR MEETING  
MARCH 16, 2004**

**Page No.**

1. **Roll Call and Call to Order.**
  2. **Presentations and Acknowledgments.**
    - a. Proposed FY2004/05 Budget Schedule. **1**
  3. **Public Comment.**
- BOARD ITEMS:**
4. **Minutes of the February 17, 2004 Regular Meeting.** **2**  
**RECOMMENDATION:** Approve Minutes as written.
  5. **Minutes of the February 19, 2004 Adjourned Meeting.** **3**  
**RECOMMENDATION:** Approve Minutes as written.
  6. **Minutes of the February 24, 2004 Adjourned Meeting.** **4-8**  
**RECOMMENDATION:** Approve Minutes as written.
  7. **Payment Authorization Report.** **9-16**  
**RECOMMENDATION:** Approve Report and authorize payment of the February 2004 invoices.
  8. **Revenue & Expenditure Reports. (Unaudited).** **17-29**
    - a. Revenue & Expenditure Report.
    - RECOMMENDATION:** Note and file.
    - b. Bad Debt Write-Off – None.
  9. **Sycamore Creek CFD #1 (Brian Woods).** **(-)**
    - a. Project Update.
    - b. 1526 estimated houses to be built.

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- 10. Citation Homes “Montecito Ranch” CFD #2 (Jeff Weber).**
- a. Project Update. (-)
  - b. 305 houses to be built. 220 houses occupied to date. 72% complete
- 11. Empire Capital “The Retreat” CFD #3.**
- a. Project Update. (-)
  - b. 550 estimated houses to be built, Golf Course Clubhouse & Amenities
- 12. KB Home “Painted Hills” Project (Doug Fairbanks, Superintendent).**
- a. Project Update. (-)
  - b. 204 houses to be built. 184 houses occupied to date. 90% complete
- 13. Shea Homes “Trilogy” Project (Jeff Clemens).**
- a. Project Update. (-)
  - b. 1266 houses to be built. 533 houses occupied to date. 42% complete
- 14. Ranpac “Temescal Hills” Project (Sam Yoo).**
- a. Project Update. (-)
  - b. 1443 estimated houses to be built.
- 15. Ridge Properties “Wild Rose Business Park” Project (Grant Destache).**
- a. Project Update. (-)
- 16. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update. (-)
- 17. Water Utilization Reports.** 30-43  
**RECOMMENDATION:** Note and file.

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<b>18. Committee Reports.</b>	
a. Finance (Director Garrett).	(-)
b. Engineering (Director Rodriguez). 1. Excess Sewage Capacity Allocation.	(-)
c. Public Relations (Director Deleo).	(-)
<b>19. General Manager's Report.</b>	
a. General Manager's Report.	(-)
b. Operations Report.	<b>44-45</b>
c. Treatment Plant Construction (Jeff Pape). 1. Update.	(-)
2. Contract with TRAN Consulting for Phone System/Computer Network Design & Installation for Administration Building. <b>RECOMMENDATION:</b> Approve Agreement No. A-04-02 in the amount of \$17,500.	<b>46-47</b>
e. New Facilities (Director Destache). 1. Discussion of Regional Storm Drain Project, 3-acre Mitigation Area and Disposition of surplus land.	(-)
f. CFD Investment Contract. <b>RECOMMENDATION:</b> To be made by Staff.	<b>48-58</b>
g. Agreement No. A-04-03 with Watson Mechanical, Inc. for repairs to Butterfield Estates Sewer Treatment Plant. <b>RECOMMENDATION:</b> Approve.	<b>59-62</b>
<b>20. District Engineer's Report.</b>	(-)
a. Status of Projects.	
<b>21. District Counsel's Report.</b>	
a. Discussion and Possible Action Regarding Dudek & Associates Management Contract. <b>RECOMMENDATION:</b> To be made by Board.	(-)

b. Discussion of Possible Litigation regarding traffic accident incident of 1/8/04. (-)

**22. Seminars/Workshops.**

**23. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of February will be distributed to each Director along with the Agenda.

**24. Adjournment.**