

The Tuesday, February 17th Board Meeting has been adjourned to Tuesday, February 24th.

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT
FEBRUARY 17, 2004, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER (S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, John N. Pastore, General Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to February 13, 2004.

John N. Pastore, General Manager

**AGENDA FOR REGULAR MEETING
FEBRUARY 17, 2004**

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1. **Roll Call and Call to Order.**

2. **Presentations and Acknowledgments.**
 - a. Form 700 Conflict of Interest Statements are included and will be collected at the March 16, 2004 meeting. (enclosed)

 - b. Certificate of Appointment in Lieu of Election. (to be dist.)

3. **Public Comment.**

BOARD ITEMS:

4. **Minutes of the January 20, 2004 Regular Meeting.** 1-7
RECOMMENDATION: Approve Minutes as written.

5. **Payment Authorization Report.** 8-13
RECOMMENDATION: Approve Report and authorize payment of the January 2004 invoices.

6. **Revenue & Expenditure Reports. (Unaudited).**
 - a. Revenue & Expenditure Report. 14-28
RECOMMENDATION: Note and file.

 - b. Bad Debt Write-Off – None.

7. **Sycamore Creek CFD #1 (Brian Woods).**
 - a. Project Update. (-)

 - b. 1526 estimated houses to be built.

8. **Citation Homes “Montecito Ranch” CFD #2 (Jeff Weber).**
 - a. Project Update. (-)

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- b. 305 houses to be built. 197 houses occupied to date. 65% complete

- 9. Empire Capital “The Retreat” CFD #3.**
 - a. Project Update. **29-31**

 - 1. Reading of Ordinance No. O-04-01 Authorizing the Levy of a Special Tax in such CFD. **32-51**
RECOMMENDATION: Approve.

 - 2. 550 estimated houses to be built, Golf Course Clubhouse & Amenities

- 10. KB Home “Painted Hills” Project (Doug Fairbanks, Superintendent).**
 - a. Project Update. (-)

 - b. 204 houses to be built. 170 houses occupied to date. 83% complete

- 11. Shea Homes “Trilogy” Project (Jeff Clemens).**
 - a. Project Update. (-)

 - b. 1266 houses to be built. 505 houses occupied to date. 40% complete

- 12. Ranpac “Temescal Hills” Project (Sam Yoo).**
 - a. Project Update. (-)

 - b. 1443 estimated houses to be built.

- 13. Ridge Properties “Wild Rose Business Park” Project (Grant Destache).**
 - a. Project Update. (-)

- 14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
 - a. Project Update. (-)

- 15. Water Utilization Reports.** **52-60**
RECOMMENDATION: Note and file.

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- 16. Committee Reports.**
- a. Finance (Director Garrett). (-)
 - b. Engineering (Director Rodriguez). (-)
 - 1. Excess Sewage Capacity Allocation.
 - c. Public Relations (Director Deleo). (-)
 - d. New Facilities (Director Destache). **61**
 - 1. Discussion of Regional Storm Drain Project, 3-acre Mitigation Area and Disposition of surplus land.
- 17. General Manager's Report.**
- a. General Manager's Report. **62-64**
 - b. Discussion on Administrative Resources. (-)
 - c. Operations Report. **65-66**
 - d. Treatment Plant Construction Update (Jeff Pape). (-)
- 18. District Engineer's Report.** (-)
- a. Status of Projects.
- 19. District Counsel's Report.**
- a. Discussion and Possible Action Regarding Dudek & Associates Management Contract. **67-81**
- RECOMMENDATION:** To be made by Board.
- 20. Seminars/Workshops.**
- 21. Consideration of Correspondence.**
An informational package containing copies of all pertinent correspondence for the Month of January will be distributed to each Director along with the Agenda.
- 22. Adjournment.**