

**AGENDA FOR THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT  
AUGUST 27, 2013, 8:30 A.M. AT  
THE DISTRICT'S ADMINISTRATIVE OFFICE  
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

**AGENDA ITEMS**

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

**PUBLIC COMMENT**

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

**NOTICE TO PUBLIC**

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD  
ABOUT ANY CONSENT CALENDAR MATTER(S),  
PLEASE STATE YOUR NAME, ADDRESS,  
AND APPROPRIATE ITEM NUMBER(S).**

**AFFIDAVIT OF POSTING**

I, Allison Harnden, Office Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to August 24, 2013.

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Allison Harnden, Office Manager

**AGENDA FOR REGULAR MEETING**  
**August 27, 2013**

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1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

**BOARD ITEMS:**

4. **Minutes of the July 23, 2013 Regular Meeting.** **6-11**  
**RECOMMENDATION:** Approve Minutes as written.
5. **Payment Authorization Report.** **12-15**  
**RECOMMENDATION:** Approve Report and authorize payment  
of the July 23-August 27, 2013 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).**
  - a. Revenue & Expenditure Report. **16-31**  
**RECOMMENDATION:** Note and file.
  - b. Lien update. **32**  
**RECOMMENDATION:** Note and file.
7. **Trilogy Development.**
  - a. Homeowners Association update. **(-)**
  - b. Golf Course update. **(-)**
8. **Sycamore Creek Development.**
  - a. Project Update. **(-)**
  - b. 1738 homes to be built. 1156 houses occupied to date. 66% complete.

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<b>9. Retreat Development – Ryland Homes.</b>	
a. Project Update.	(-)
b. 517 homes to be built. 516 houses occupied to date. 100% complete.	
<b>10. Toscana Development.</b>	
a. Project Update.	(-)
b. 1443 estimated houses to be built.	
<b>11. Water Utilization Reports.</b>	<b>33-45</b>
<b>RECOMMENDATION:</b> Note and file.	
<b>12. Committee Reports.</b>	
a. Finance (Director Rodriguez).	(-)
b. Engineering (Director Destache).	(-)
c. Public Relations (Allison Harnden).	(-)
<b>13. General Manager’s Report.</b>	
a. General Manager’s Report.	<b>46</b>
1. SSC Construction Inc. Design Build EQ Construction Payment Request No. 4.	<b>47-50</b>
<b>RECOMMENDATION:</b> Approve Payment Request No. 4.	
2. Wildrose Business Park Owners Association’s Private Recycled Water delivery Loop.	<b>51-53</b>
<b>RECOMMENDATION:</b> To be made by the Board.	
b. Operations Report.	<b>54-55</b>
<b>14. Office Manager’s Report.</b>	
a. Incrementum Proposal.	<b>56-68</b>
<b>RECOMMENDATION:</b> Approve.	
b. Bottled Water Request Form.	<b>69-70</b>
<b>RECOMMENDATION:</b> Approve.	

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<b>15. District Engineer's Report.</b>	<b>71</b>
a. Status of Projects.	
<b>16. District Counsel's Report.</b>	<b>(-)</b>
<b>17. Seminars/Workshops.</b>	<b>(-)</b>
<b>18. Consideration of Correspondence.</b>	<b>72-</b>
An informational package containing copies of all pertinent correspondence for the Month of July will be distributed to each Director along with the Agenda.	
<b>19. Adjournment.</b>	