

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

October 28, 2008

PRESENT

C.W. Colladay
J. Deleo
O. Garrett
P. Rodriguez
G. Destache

ABSENT

GUESTS

S. Stout

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
C. Trees
R. Mann

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the September 23, 2008 Special Meeting.

ACTION: Director Destache moved to approve the Minutes with the following corrections: items 4 & 5 were seconded by Director Garrett and item 6 was seconded by Deleo, item 7 shouldn't say Director Garrett joined the meeting at this time and item 14 should reflect Ridge Properties instead of Slater. Director Deleo seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the September 23 – October 28, 2008 invoices. Director Destache seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to investigate if we should diversify our assets and possibly speak to a financial advisor.

b. Bad Debt Write-Off – None.

7. Inadvertently left blank.

8. Presentation of FY 06/07 Audited Financial Statements.

ACTION: Director Garrett moved to approve the audited financial statements.
Director Rodriguez seconded. Motion carried unanimously.

9. Ahern Adcock and Devlin LLP Financial Transaction Report for fiscal year ended June 30, 2008.

ACTION: For review only.

10. Sycamore Creek CFD #1.

a. Project Update – Steve Stout reported that sales have been non-existent but they have 12 interested parties for the Whisper Ridge tract. There are approximately 2-3 new families moving in each month. Steve also reported that the commercial site is open and the Indian Truck Trail/De Palma intersection is complete. Tract 31908 is on hold as well as the completion of Santiago Road.

b. 1748 houses to be built. 1004 houses occupied to date. 57% complete.

11. Empire Capital “The Retreat CFD #3”.

a. Project Update – None.

b. 517 houses to be built. 414 houses occupied to date. 80% complete.

12. KB Home “Canyon Oaks” (Painted Hills No. 2).

a. Project Update – None.

b. 30 houses to be built. 26 houses occupied to date. 87% complete.

13. Shea Homes “Trilogy” Project.

- a. Project Update – The General Manager reported that while viewing the sewer videos we discovered debris and sags so Glen is working with Shea to correct those items.
 - b. 1317 houses to be built. 1289 houses occupied to date. 98% complete.
- 14. Ranpac “Toscana” Project.**
- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 15. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**
- a. Project Update – None.
- 16. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 17. Water Utilization Reports.** – Note and file.
- 18. Committee Reports.**
- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez) – Director Rodriguez reported that an Engineering Committee meeting was held last week and all current projects were discussed. He also discussed potentially holding quarterly Engineering Committee meetings.
 - c. Public Relations (Director Deleo) – Director Deleo reported the Temescal Community Faire was very successful. They had a contest to see who could bring the most volunteers and the Girl Scouts won with 25, they received \$300. She also reported that the MAC discussed the energy lines that are to run thru the Valley at the last meeting and that El Cerrito is considering annexation to Corona. Allison Harnden reported that Lee Lake Water District would be participating in the 1st Annual Trilogy Harvest Fair on Saturday, November 1, 2008 from 11 am to 3 pm.
- 19. General Manager’s Report.**
- a. General Manager’s Report – Note and file.
 1. Material purchase for flood control project.

ACTION: Director Rodriguez moved to write purchase order to purchase approximately 106,000 sq. ft of Armor-flex type block for \$440,000 and to send the project

installation portion to bid. Director Garrett seconded. Motion carried unanimously.

b. Operations Report – Note and file.

20. District Engineer’s Report.

a. Status of Projects – Note and file.

21. District Counsel’s Report.

22. Seminars/Workshops.

23. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of September was distributed to each Director along with the Agenda.

The following correspondence was made available for review at the Board Meeting:

- Documentation for finding Compliance with Section 13385(k) of the Water Code CRWQCB Order R8-2005-0043, CRWQCB Complaint R8-2008-0061.
- Lee Lake Water District Community Facilities District Fiscal Year 2008/09 Annual Report.

24. Adjournment.

There being no further business, the October 28, 2008 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:35 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____