

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

October 18, 2005

PRESENT

C.W. Colladay
P. Rodriguez
G. Destache
J. Deleo
O. Garrett

ABSENT

GUESTS

S. Stout

STAFF

J. Pastore
A. Harnden
M. McCullough
H. Riebe
J. Pape

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by Vice President Deleo at 8:36 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the September 20, 2005 Regular Meeting.

ACTION: Director Destache moved to approve the Minutes as presented. Director Rodriguez seconded. Director Colladay & Director Garrett absent. Motion carried.

5. Payment Authorization Report.

ACTION: Director Destache moved to approve the financial report and to authorize payment of the September 2005 invoices. Director Rodriguez seconded. Director Colladay & Director Garrett absent. Motion carried.

6. Revenue & Expenditure Reports. (Unaudited)

a. Revenue & Expenditure Report.

The Board directed staff to develop a policy towards requiring deposits for delinquent commercial accounts that are using construction meters.

Director Colladay joined the meeting at this point.

- ACTION:** Note and file.
b. Bad Debt Write-Off – None.

Director Garrett joined the meeting at this point.

7. Sycamore Creek CFD #1.

- a. Project Update – Steve Stout reported that they are still waiting on storm drain permits for Santiago Canyon Road and that the traffic signal will be going in at Campbell Ranch Road and Temescal Canyon Road in early December. Steve also reported that sales are still steady with 519 homes sold in Tract #29320 and 163 homes sold in Tract #29335. He added that 80 homes are being graded in Phase 30440 and 163 homes in Tract #30440-3 & 30440-4.
- b. 1526 estimated houses to be built. 430 houses built to date. 28% complete.

8. Empire Capital “The Retreat CFD #3”.

- a. Project Update – The General Manager reported he was very concerned with the progress of work by Empire and was withholding occupancy approval of lots within the upper 1590’ zone until such time as the water booster station was operational and accepted by the District.
- b. Startup and acceptance conditions for water and sewer pumping facilities.
- c. 550 estimated houses to be built, Golf Course Clubhouse & Amenities

9. KB Home “Painted Hills” Project.

- a. Project Update – None.
- b. 204 houses to be built. 200 houses occupied to date. 98% complete.

10. KB Home “Canyon Oaks” (Painted Hills No.2)

- a. Project Update – None.
- b. 30 houses to be built. 0 houses occupied to date. 0% complete.

11. Shea Homes “Trilogy” Project.

- a. Project Update – None.
 - b. Trilogy irrigation conversion.
 - c. 1266 houses to be built. 878 houses occupied to date. 69% complete.
- 12. Ranpac “Toscana” Project.**
- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 13. Ridge Properties “Wildrose East Business Park” Project**
- a. Project Update – Grant Destache reported that cap paving of Temescal Canyon Road will be on October 31st. Grant also reported that by November 30th, 85% of the tenants will be in and operational, 97% of the multi tenant buildings are leased. He also added that by December 30th Ridge Properties will go from landowner to property management.
- 14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 15. Water Utilization Reports.** – Note and file.
- 16. Committee Reports.**
- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez) – None.
 - c. Public Relations (Director Deleo) – Joyce reported that the MAC had a meeting with the Sheriff, Forestry and Highway Patrol to discuss an emergency plan for evacuation and the plan should be complete by the end of December.
- 17. General Manager’s Report.**
- a. General Manager’s Report – Noted and filed.
 - b. Operations Report – Noted and filed.
 - c. Treatment Plant and Admin. Building Construction Update. (Jeff Pape) – Jeff Pape reported on the landscape work being done outside of the Admin. Bldg.
 1. Starr Sign Design, fountain feature proposal.
- ACTION:** Director Destache moved to approve. Director Deleo seconded.

Motion carried unanimously.

- d. Proposal from Consolidated Data System for furnishing and installing SCADA system for the Painted Hills sewer lift station in the amount of \$16,000.

ACTION: Director Garrett moved to approve. Director Rodriguez seconded. Director Colladay absent. Motion carried.

18. District Engineer's Report.

- a. Status of Projects – Noted and filed.

- b. Request for change order to Flood Control Mitigation Project due to increased geotechnical investigation requirements.

ACTION: Director Destache moved to approve the additional amount of \$6,200 to the Dudek & Associates contract. Director Deleo seconded. Motion carried unanimously.

- c. Request for authorization to expend CFD #1 & #3 funds to prepare a Bedford Wash Groundwater Monitoring and Compliance Plan to meet NPDES conditions.

ACTION: This item was tabled.

- d. Request to authorize General Manager to expend necessary funds to upsize the 24-inch Phase 1A Pipeline to 36-inch as part of the Bedford Canyon Pipeline Crossing Project being completed by Dos Lagos.

ACTION: Director Garrett moved to approve authorization to the General Manager and to direct him to notify S.E. Corporation that a deposit was required to cover the costs of plan checking and inspection for the pipeline relocation. Director Deleo seconded. Motion carried unanimously.

- e. Request for approval of cost addendum to Pacific Soils Engineering, Inc., in the amount of \$1,562.50 for additional geotechnical investigation work on the Wildrose II Reservoir project.

ACTION: Director Destache moved to approve. Director Deleo seconded. Motion carried unanimously.

- f. Request for change order to standard drawings update project in the amount of \$13,700.

Director Rodriguez expressed his concern over lack of management towards cost overruns on this project and indicated that he did not want a situation to occur where the engineer worked out of scope and then requested payment. The General Manager agreed and indicated that the District should not pay the \$2,500 of fee for the unauthorized work.

ACTION: Director Garrett moved to approve, eliminating the \$2,500 in cost overruns for a contract amount of \$11,200. Director Deleo seconded. Motion carried unanimously.

19. District Counsel's Report – None.

20. Seminars/Workshops – None.

21. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of September was distributed to each Director along with the Agenda.

22. Adjournment.

There being no further business, the October 18, 2005 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:15 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____