

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**January 22, 2008**

**PRESENT**

C.W. Colladay  
G. Destache  
P. Rodriguez

**ABSENT**

J. Deleo  
O. Garrett

**GUESTS**

L. Dotson  
Sami

**STAFF**

R. Mann  
J.Pape  
A. Harnden  
M. McCullough  
K. Caldwell  
C. Trees

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:32 a.m.

**2. Presentations and Acknowledgments.**

- a. Presentation of City of Corona's Groundwater Management Plan by Phyllis Stanin of Todd Engineering.
- b. Sami who lives in the Retreat had several items he wanted to address with the Board. The Board directed Sami to contact Corona Water District on a couple of his concerns as Lee Lake Water District has no jurisdiction over the area he was complaining about. Another of his concerns the Board said they would take his recommendation into consideration.

**3. Public Comment.**

**BOARD ITEMS:**

**4. Minutes of the December 18, 2007 Regular Meeting.**

**ACTION:** Director Rodriguez moved to approve the Minutes as written. Director Destache seconded. Motion carried unanimously.

**5. Payment Authorization Report.**

**ACTION:** Director Destache moved to approve the financial report and to authorize payment of the December 2007 invoices. Director Rodriguez seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

a. Revenue & Expenditure Report.

**ACTION:** Note and file.

The Board directed staff to look into projected budget vs. actual budgeted items as well as the water service flat fee.

The Board directed staff to complete annual audit each year within 90 days from fiscal year end.

b. Bad Debt Write-Off – The Board directed staff to look at bad debt items as we are halfway through our fiscal year.

**7. Sycamore Creek CFD #1.**

a. Project Update – Steve Stout reported via telephone that sales are non-existent and they are focusing on the commercial site.

b. 1748 houses to be built. 1003 houses occupied to date. 57% complete.

**8. Empire Capital “The Retreat CFD #3”.**

a. Project Update – The General Manager reported that they are working on punch list items.

b. 527 houses to be built. 438 houses occupied to date. 83% complete.

**9. KB Home “Painted Hills” Project.**

a. Project Update – None.

b. 204 houses to be built. 204 houses occupied to date. 100% complete.

**10. KB Home “Canyon Oaks” (Painted Hills No. 2).**

a. Project Update – None.

b. 30 houses to be built. 26 houses occupied to date. 87% complete.

**11. Shea Homes “Trilogy” Project.**

a. Project Update – None.

- b. 1317 houses to be built. 1265 houses occupied to date. 96% complete.
- 12. Ranpac “Toscana” Project.**
- a. Project Update – Sam Yoo reported via email that they are still moving forward on the project and hope to have maps submitted to the County by the 3<sup>rd</sup> quarter of 2008.
  - b. 1443 estimated houses to be built.
- 13. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**
- a. Project Update – Jeff Cornett met with staff to settle up on the cost of the PRV’s, Wildrose lift station and inspection fees.
- 14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 15. Water Utilization Reports.** – Note and file.
- 16. Committee Reports.**
- a. Finance (Director Garrett) – None.
  - b. Engineering (Director Rodriguez) – None.
  - c. Public Relations (Director Deleo) – None.
- 17. Administration Report.**
- a. New website update – Allison Harnden presented the newly designed website to the Board.
  - b. Auto Pay ACH update – Note and file.
- 18. General Manager’s Report.**
- a. General Manager’s Report – Note and file.
    - 1. Proposal for study on Bedford Basin for groundwater recharge of LLWD recycled water effluent.  
**ACTION:** Director Destache moved to approve the proposal. Director Rodriguez seconded. Motion carried unanimously.

2. Declaration of Stage II water alert.

**ACTION:** Director Rodriguez moved to approve declaring a Stage II water alert. Director Destache seconded. Motion carried unanimously.

3. Sewer System Management Plan Implementation Schedule.

**ACTION:** Director Rodriguez moved to approve the Sewer System Management Plan Implementation Schedule. Director Destache seconded. Motion carried unanimously.

b. Operations Report – Note and file.

President Colladay left the meeting at this point and asked Director Destache to continue meeting.

**19. District Engineer's Report.**

a. Status of Projects – Note and file.

**20. District Counsel's Report.**

**21. Seminars/Workshops.**

a. Western Municipal Water District, Water Crisis Roundtable, February 1, 2008, Casino Morongo.

Director Rodriguez and General Manager Jeff Pape asked staff to register them for this seminar.

b. Association of Ground Water Agencies, Long Range Planning and Water Policy in California, February 11, 2008, Ontario Convention Center.

c. Albert A. Webb Associates, Riverside County Water Symposium, May 1, 2008, Morongo Casino Resort & Spa.

d. California's Recycled Water Sailing Into The Future, 2008 California Section Annual Conference, WaterReuse, March 24-26, 2008, Marriott Newport Beach Hotel and Spa.

**22. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of December was distributed to each Director along with the Agenda.

The following correspondence was made available at the Board Meeting for review:

- Western Municipal Water District, Western Outlook 2006-07 – Annual Report
- Western Municipal Water District, On Tap, Issue 7, Volume 3, Fall 2007

- Eastern Municipal Water District, January 2008 newsletter

**23. Adjournment.**

There being no further business, the January 22, 2008 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:40 a.m. by Director Destache.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Owen Garrett, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_